

REGISTER OF DEEDS SCHEDULE OF FILING FEES

For all documents EXCLUDING the following, filing fees are \$10.00 for one page.
There is no indexing fee per lot or section. Nebraska Statutes 33-109 & 33-112
Each additional page is \$6.00

UCC & Tax Lien Charges

UCC & Security Agreement Filings	\$ 10.00	1 page
Subsequent UCC Filings	\$ 10.00	1 page
Tax Lien Filings	\$ 10.00	1 page
Subsequent Tax Lien Filings	\$ 10.00	1 page
Additional attachments to the above	\$ 0.50	per page
Terminations	No Charge	

Certified Copies \$1.50 per page

Documentary (Transfer) Tax \$2.25 per thousand or fraction thereof

For Plats and Surveys, check with filing officer

All documents pertaining to real estate must contain the legal description

e-Recording available

Note: Nebraska law requires a 3" space at the top of the first page of each document for recording information

Register of Deeds
700 N Washington Rm D
Lexington NE 68850
308 324-4271
Fax 308 324-9825

PLEASE RETAIN THIS SCHEDULE FOR YOUR RECORDS

INSTRUMENT REQUIREMENTS (Effective 8-27-2011) (LB-254)(Neb.Stat.23-1503-1)

Recording Space Requirements:

- 3" X 8 1/2" Blank space at the top of the first page
- "No attachment or affirmation shall be used in any way to cover any information or printed material on the instrument." (Example - Nothing may be taped or stapled to an instrument)
- Every instrument presented for recording shall have on the first page BELOW the 3 inch margin a return address and the Title of the Document.

Margin Requirements: 1" on both vertical sides, and 1" on the bottom. This applies throughout the document.

Instrument Requirements:

- Paper at least 8 1/2" X 11" and no larger than 8 1/2" X 14"
- Shall be printed, typewritten or computer generated in Black Ink, White Paper & a minimum 8 pt font.
- Must be legible
- Each Signature on an instrument shall be in black or dark blue ink.
- Names of each party shall be typed, printed or stamped beneath the original signature.
- Stamps shall not cover or interfere with any part of the instrument.

Exceptions to the rule:

- Instruments signed before the effective date of this bill (August 27, 2011)
- Instruments executed outside of the U.S.
- Certified copies from governmental agencies (Death Certificates)
- Instruments signed by an incapacitated or deceased person at the time of recording.
- Instruments formatted to meet court requirements
- State & Federal Tax Liens
- Ucc Instruments
- Plats, Surveys, etc.